

APPLICATION FOR BLDG. PERMIT ROUTING SLIP

Name of Applicant : _____
Address/Site of Proposed Const. _____
Received by : _____ Date: _____ Time: _____

Please furnish the following for easy and quick processing of your application

- _____ 1. Picture of proposed construction site
- _____ 2. Zoning and Locational Clearance (C.P.D.O) & Brgy. Clearance
- _____ 3. Fire Code Clearance (Fire Dept.)
- _____ 4. Anti-Pollution Clearance (For Industrial Purposes)
- _____ 5. 5 - Photo -copies of T.C.T.
- _____ 6. 5 - Photo -copies of Tax Declaration
- _____ 7. 5 - Photo -copies of Tax Receipt
- _____ 8. 6 sets of Plans, Specifications & Bill of Materials
- _____ 9. Photo-copy of P.T.R., P.R.C., ID's of Supervising Engr./Arch.
- _____ 10. Structural computation (two-storey bldg.)/Soil test above two-storey
- _____ 11. Log Book
- _____ 12. Lot or Sketch Plan
- _____ 13. Community Tax Certificate (CTC)

For Non-Registered Owner

- _____ 14. Notarized copy of Contract of Lease
- _____ 15. Notarized copy of Deed of Sale
- _____ 16. Notarized copy of Contract of Sale
- _____ 17. Dole Clearance
- _____ 18. Contractor's Tax

All requirements must be in proper folders.

Action taken : _____

Remarks : _____
