

CONTROL NO.: _____

REQUIREMENTS

ELECTRIC METER CONNECTION

1. 3R-Picture of the house/stall
(Front, Back, Side view)
2. Latest Tax Receipt (Bldg. & Lot)
3. Transfer Certificate of Title (T.C.T)
4. Electrical Plan/Layout & Subd. Plan
5. Application for Service Connection
6. Certificate of Occupancy
7. Latest Community Tax Cert. (Cedula) – org. copy
8. Brgy. Clearance/Brgy. Certification – org. copy
9. Valid I.D (Photocopy)

10. IF NON REGISTERED LOT OWNER

Submit Any of the Following & Notarized

- Authorization Letter from the Lot Owner with Photocopy of ID
LOT OWNER'S NAME: _____
CONTACT NO. : _____
- FOR DECEASED TCT Owner
 - Death Certificate (Photocopy)
 - Birth Certificate of Legal Heir/s (Photocopy)
 - Authorization Letter From Legal Heir/s & ID
- Contract to Sell
- Contract of Lease
- Deed of Absolute Sale
- Affidavit of Undertaking
- Certificate of Award/Certification
- SPA **APPLICANT'S NAME:** _____
- MOA **SUBMITTED BY:** _____
DATE : _____
CONTACT NO.: _____