

CPDO & CEO
CHECKLIST OF REQUIREMENTS FOR
THE ISSUANCE OF A
BUSINESS PERMIT

- TCT**
- TAX DECLARATION**
- LATEST R.P. TAX RECEIPT/
PAYMENT HISTORY**
- BRGY. BUSINESS CLEARANCE**
- VICINITY MAP/ GOOGLE EARTH**
- FRONT VIEW &/or INSIDE PICTURE/S**

- OTHER REQUIREMENTS AS NEEDED ARISES**
- FOR NON-REGISTERED OWNER: LEASE CONTRACT AGREEMENT OR AUTHORIZATION LETTER OR DEED OF ABSOLUTE SALE OR CONTRACT OF SALE WHICHEVER IS APPLICABLE*

- FLOOR PLAN*
- COST ESTIMATE*
- AUTHORITY TO TRANSACT IF THRU REPRESENTATIVE*

Pls. provide 3 copies each